The Hedrick City Council met in regular session on Monday, January 6, 2020, at 6:30 p.m. in the Library, with Mayor Crawford presiding. Council present: Jeremy Greiner, Kathryn Cernic, Mike Mefford, Travis Bunnell and Tamie Reynolds. Others present: Renata Richards and Electa Richards.

Bunnell made a motion to approve the agenda. Cernic seconded. Roll call – all ayes. Motion carried.

Mefford made a motion to approve the minutes of the December meeting. Cernic seconded. Roll call – all ayes. Motion carried.

Bunnell made a motion to approve the Clerk's Financial Report. Mefford seconded. Roll call – all ayes. Motion carried.

Bunnell made a motion to approve the Employee's Time Cards. Reynolds seconded. Roll call – all ayes. Motion carried.

These bills were presented for payment:

#### **GENERAL**

Treasurer – State of Iowa IPERS General IPERS General IPERS General Fed. & FICA /Med. 2,052.20 Windstream City Hall/Library/Sign 277.62 Farmers & Merchants City Hall/Library internet 327.18 Alliant Energy General electric bills 2,487.18 MidAmerican Energy General gas bills 360.03 Robert Crawford Mayor annual salary 1,385.25 Jeremy Greiner Council annual salary 581.80 Cray Frye """ 581.80 Cory Frye """ 323.22 Mike Mefford  Cory Frye """ 323.22 Mike Mefford  Garbage fees 5,834.40 Dan Weber Use of vehicle Tomm. Center supplies 35.14 Robin Keith Comm. Center maintenance 200.00 Baker & Taylor Jennifer Derscheid Bob Arendt Library supplies 17.14 Bob Arendt Library supplies 1467.95 J & S Electronic Library computer maintenance 318.00 Mike Mefford Library computer maintenance 318.00 Mike Mefford Library computer maintenance 318.00 Mike Mefford Shop tool	Salaries	Net Salaries	\$ 4,991.44
IPERS  EFTPS  General Fed. & FICA / Med.  2,052.20  Windstream  City Hall/Library/Sign  277.62  Farmers & Merchants  City Hall/Library internet  327.18  Alliant Energy  General electric bills  Alliant Energy  General gas bills  MidAmerican Energy  General gas bills  General gas bills  Robert Crawford  Mayor annual salary  Inable 1.385.25  Jeremy Greiner  Council annual salary  General gas bills  Rathryn Cernic  """  Sal.80  Travis Bunnell  """  Sal.80  Cory Frye  """  Mike Mefford  Joshua Stull  Lool 19 Meeting attendance  Midwest Sanitation  Garbage fees  Joshua Stull  Dan Weber  Use of vehicle  Jennifer Carriker  Comm. Center supplies  Alexandria  Library supplies  J & S Electronic  Library computer maintenance  318.00  128.00  277.62  278.71  27	Treasurer – State of Iowa	Quarterly General State taxes	818.00
Windstream City Hall/Library/Sign 277.62 Farmers & Merchants City Hall/Library internet 327.18 Alliant Energy General electric bills 2,487.18 MidAmerican Energy General gas bills 360.03 Robert Crawford Mayor annual salary 1,385.25 Jeremy Greiner Council annual salary 614.13 Kathryn Cernic " " " 581.80 Travis Bunnell " " " 581.80 Cory Frye " " " 323.22 Mike Mefford " " " 323.22 Mike Mefford " " " 581.23 Joshua Stull 2019 Meeting attendance 128.16 Keokuk Co. Abstract Co. Northup properties 700.00 Midwest Sanitation Garbage fees 5,834.40 Dan Weber Use of vehicle 75.00 Jennifer Carriker Comm. Center supplies 35.14 Robin Keith Comm. Center maintenance 200.00 Baker & Taylor Library books/dvd's 596.70 Jennifer Derscheid Library supplies 17.14 Bob Arendt Zoning Admin. Fees 25.00 Alexandria Library computer maintenance 318.00	IPERS		1,598.25
Farmers & Merchants Alliant Energy General electric bills Alliant Energy General gas bills MidAmerican Energy General gas bills Robert Crawford Mayor annual salary Jeremy Greiner Council annual salary Kathryn Cernic  """ S81.80 Travis Bunnell  """ S81.80 Cory Frye """ Mike Mefford Joshua Stull 2019 Meeting attendance Midwest Sanitation Garbage fees Jennifer Carriker Comm. Center supplies Abolin Keith Comm. Center maintenance Daker & Taylor Jennifer Derscheid Library supplies J & S Electronic Library computer maintenance 318.00	EFTPS	General Fed. & FICA /Med.	2,052.20
Alliant Energy General electric bills 2,487.18 MidAmerican Energy General gas bills 360.03 Robert Crawford Mayor annual salary 1,385.25 Jeremy Greiner Council annual salary 614.13 Kathryn Cernic " " " 581.80 Travis Bunnell " " " " 581.80 Cory Frye " " " " 323.22 Mike Mefford " " " " 323.22 Mike Mefford " " " " 581.23 Joshua Stull 2019 Meeting attendance 128.16 Keokuk Co. Abstract Co. Northup properties 700.00 Midwest Sanitation Garbage fees 5,834.40 Dan Weber Use of vehicle 75.00 Jennifer Carriker Comm. Center supplies 35.14 Robin Keith Comm. Center maintenance 200.00 Baker & Taylor Library books/dvd's 596.70 Jennifer Derscheid Library supplies 17.14 Bob Arendt Zoning Admin. Fees 25.00 Alexandria Library computer maintenance 318.00	Windstream	City Hall/Library/Sign	277.62
MidAmerican EnergyGeneral gas bills360.03Robert CrawfordMayor annual salary1,385.25Jeremy GreinerCouncil annual salary614.13Kathryn Cernic" " " " 581.80Travis Bunnell" " " " 323.22Mike Mefford" " " " 323.22Mike Mefford" " " " 323.22Joshua Stull2019 Meeting attendance128.16Keokuk Co. Abstract Co.Northup properties700.00Midwest SanitationGarbage fees5,834.40Dan WeberUse of vehicle75.00Jennifer CarrikerComm. Center supplies35.14Robin KeithComm. Center maintenance200.00Baker & TaylorLibrary books/dvd's596.70Jennifer DerscheidLibrary supplies17.14Bob ArendtZoning Admin. Fees25.00AlexandriaLibrary office supplies467.95J & S ElectronicLibrary computer maintenance318.00	Farmers & Merchants	City Hall/Library internet	327.18
Robert CrawfordMayor annual salary1,385.25Jeremy GreinerCouncil annual salary614.13Kathryn Cernic" " " " " 581.80Travis Bunnell" " " " " 323.22Cory Frye" " " " " 581.23Mike Mefford" " " " " 581.23Joshua Stull2019 Meeting attendance128.16Keokuk Co. Abstract Co.Northup properties700.00Midwest SanitationGarbage fees5,834.40Dan WeberUse of vehicle75.00Jennifer CarrikerComm. Center supplies35.14Robin KeithComm. Center maintenance200.00Baker & TaylorLibrary books/dvd's596.70Jennifer DerscheidLibrary supplies17.14Bob ArendtZoning Admin. Fees25.00AlexandriaLibrary office supplies467.95J & S ElectronicLibrary computer maintenance318.00	Alliant Energy	General electric bills	2,487.18
Jeremy Greiner  Kathryn Cernic  """"  S81.80  Travis Bunnell  """  S81.80  Cory Frye  """  Mike Mefford  Joshua Stull  Keokuk Co. Abstract Co.  Morthup properties  Midwest Sanitation  Midwest Sanitation  Garbage fees  Jennifer Carriker  Robin Keith  Robin Keith  Comm. Center supplies  Jennifer Derscheid  Library supplies  Jennifer Sen.00  Alexandria  Library office supplies  Jennifer Sen.00  Library computer maintenance  Jennifer Sen.00  Jennifer Sep.00  Jennifer Derscheid  Library computer maintenance  Jennifer Sep.00  Jennifer Sep.00  Jennifer Sep.00  Jennifer Derscheid  Library supplies  Jennifer Sep.00  Jennifer Sep.00  Jennifer Sep.00  Jennifer Sep.00  Jennifer Sep.00  Library computer maintenance	MidAmerican Energy	General gas bills	360.03
Kathryn Cernic"""Travis Bunnell"""Cory Frye"""Mike Mefford"""Joshua Stull2019 Meeting attendance128.16Keokuk Co. Abstract Co.Northup properties700.00Midwest SanitationGarbage fees5,834.40Dan WeberUse of vehicle75.00Jennifer CarrikerComm. Center supplies35.14Robin KeithComm. Center maintenance200.00Baker & TaylorLibrary books/dvd's596.70Jennifer DerscheidLibrary supplies17.14Bob ArendtZoning Admin. Fees25.00AlexandriaLibrary office supplies467.95J & S ElectronicLibrary computer maintenance318.00	Robert Crawford	Mayor annual salary	1,385.25
Travis Bunnell " " " 323.22  Mike Mefford " " " " 581.80  Keokuk Co. Abstract Co. Northup properties 700.00  Midwest Sanitation Garbage fees 5,834.40  Dan Weber Use of vehicle 75.00  Jennifer Carriker Comm. Center supplies 35.14  Robin Keith Comm. Center maintenance 200.00  Baker & Taylor Library books/dvd's 596.70  Jennifer Derscheid Library supplies 17.14  Bob Arendt Zoning Admin. Fees 25.00  Alexandria Library office supplies 467.95  J & S Electronic Library computer maintenance 318.00	Jeremy Greiner	Council annual salary	614.13
Cory Frye " " " " 323.22  Mike Mefford " " " " 581.23  Joshua Stull 2019 Meeting attendance 128.16  Keokuk Co. Abstract Co. Northup properties 700.00  Midwest Sanitation Garbage fees 5,834.40  Dan Weber Use of vehicle 75.00  Jennifer Carriker Comm. Center supplies 35.14  Robin Keith Comm. Center maintenance 200.00  Baker & Taylor Library books/dvd's 596.70  Jennifer Derscheid Library supplies 17.14  Bob Arendt Zoning Admin. Fees 25.00  Alexandria Library office supplies 467.95  J & S Electronic Library computer maintenance 318.00	Kathryn Cernic	u u u	581.80
Mike Mefford  """  S81.23  Joshua Stull  Z019 Meeting attendance  128.16  Keokuk Co. Abstract Co.  Northup properties  700.00  Midwest Sanitation  Garbage fees  5,834.40  Dan Weber  Use of vehicle  75.00  Jennifer Carriker  Comm. Center supplies  35.14  Robin Keith  Comm. Center maintenance  200.00  Baker & Taylor  Jennifer Derscheid  Library supplies  17.14  Bob Arendt  Zoning Admin. Fees  J & S Electronic  Library computer maintenance  318.00	Travis Bunnell	u u u	581.80
Joshua Stull  Keokuk Co. Abstract Co.  Morthup properties  700.00  Midwest Sanitation  Dan Weber  Use of vehicle  Comm. Center supplies  Robin Keith  Comm. Center maintenance  Baker & Taylor  Jennifer Derscheid  Bob Arendt  Alexandria  Library office supplies  J & S Electronic  Library computer maintenance  128.16  Robin gattendance  128.16  Robin gattendance  128.16  Robin Garbage fees  5,834.40  Properties  75.00  Comm. Center supplies  35.14  Robin Keith  Comm. Center maintenance  200.00  Baker & Taylor  Library books/dvd's  596.70  Jennifer Derscheid  Library office supplies  467.95  J & S Electronic	Cory Frye	u u u	323.22
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Dan WeberUse of vehicle75.00Jennifer CarrikerComm. Center supplies35.14Robin KeithComm. Center maintenance200.00Baker & TaylorLibrary books/dvd's596.70Jennifer DerscheidLibrary supplies17.14Bob ArendtZoning Admin. Fees25.00AlexandriaLibrary office supplies467.95J & S ElectronicLibrary computer maintenance318.00	Keokuk Co. Abstract Co.	Northup properties	700.00
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Robin KeithComm. Center maintenance200.00Baker & TaylorLibrary books/dvd's596.70Jennifer DerscheidLibrary supplies17.14Bob ArendtZoning Admin. Fees25.00AlexandriaLibrary office supplies467.95J & S ElectronicLibrary computer maintenance318.00	Dan Weber	Use of vehicle	75.00
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Jennifer DerscheidLibrary supplies17.14Bob ArendtZoning Admin. Fees25.00AlexandriaLibrary office supplies467.95J & S ElectronicLibrary computer maintenance318.00	Robin Keith	Comm. Center maintenance	200.00
Bob ArendtZoning Admin. Fees25.00AlexandriaLibrary office supplies467.95J & S ElectronicLibrary computer maintenance318.00	Baker & Taylor	Library books/dvd's	596.70
Alexandria Library office supplies 467.95  J & S Electronic Library computer maintenance 318.00	Jennifer Derscheid	Library supplies	17.14
J & S Electronic Library computer maintenance 318.00	Bob Arendt	Zoning Admin. Fees	25.00
	Alexandria	Library office supplies	467.95
Mike Mefford Shop tool 170.00	J & S Electronic	Library computer maintenance	318.00
	Mike Mefford	Shop tool	170.00

Jeremy Greiner	Replacing entry way floor in Comm. Ctr.	600.00
Linda Davis	Library salary	54.30
First Responders	Monthly protection	200.00
Hedrick Fire Dept.	Monthly donation	200.00
Mid-American Publishing	Legal publications	89.58
Bailey Office Outfitters	Office supplies	267.30
John N. Wehr Law Office	Legal services	352.00
O'Hara True Value	Supplies	53.30
Midiowa Consulting	Rental inspections	625.00
Wex Bank	Vehicles	242.22
John Deere Financial	Supplies	234.00
Area 15 Regional Planning	Code Book updates	1,711.20
J and S Electronic	Computer maintenance	300.84
McGriff's of Fremont	Supplies	18.61
Midwest San. & Recycling	Garbage fees	5,834.40
O'Reilly First Call	Supplies	58.81
SEMCO	Residential waste	35.10
Menards	Supplies	685.96
Spears Construction	Street maintenance	210.00
General Total		\$36.874.85
<u>WATER</u>		
Salary	Net salary	\$ 1,194.22
Treasurer – State of Iowa	Quarterly Water State taxes	195.00
IPERS	Water IPERS	247.01
EFTPS	Water Fed. & FICA/Med.	337.61
Ann Spilman	Water sample postage	9.90
Windstream	Water telephone	101.05
Farmers & Merchants	Water internet	150.01
Alliant France.	waterinternet	150.01
Alliant Energy	Water internet Water electric bill	51.14
MidAmerican Energy		
	Water electric bill	51.14
MidAmerican Energy	Water electric bill Water gas bill	51.14 26.35
MidAmerican Energy Austin Crowe	Water electric bill Water gas bill Payment on cell. phone	51.14 26.35 63.70
MidAmerican Energy Austin Crowe U. S. Post Office	Water electric bill Water gas bill Payment on cell. phone Bill postage	51.14 26.35 63.70 101.80
MidAmerican Energy Austin Crowe U. S. Post Office Water Rural Water Assn.	Water electric bill Water gas bill Payment on cell. phone Bill postage Water usage	51.14 26.35 63.70 101.80 9,631.00
MidAmerican Energy Austin Crowe U. S. Post Office Water Rural Water Assn. J & S Electronic	Water electric bill Water gas bill Payment on cell. phone Bill postage Water usage Computer maintenance	51.14 26.35 63.70 101.80 9,631.00 54.16
MidAmerican Energy Austin Crowe U. S. Post Office Water Rural Water Assn. J & S Electronic S & L All Season Equipment	Water electric bill Water gas bill Payment on cell. phone Bill postage Water usage Computer maintenance Water parts	51.14 26.35 63.70 101.80 9,631.00 54.16 103.53
MidAmerican Energy Austin Crowe U. S. Post Office Water Rural Water Assn. J & S Electronic S & L All Season Equipment H & M Farm & Home	Water electric bill Water gas bill Payment on cell. phone Bill postage Water usage Computer maintenance Water parts Water trencher rental	51.14 26.35 63.70 101.80 9,631.00 54.16 103.53 300.00
MidAmerican Energy Austin Crowe U. S. Post Office Water Rural Water Assn. J & S Electronic S & L All Season Equipment H & M Farm & Home The Other Guys	Water electric bill Water gas bill Payment on cell. phone Bill postage Water usage Computer maintenance Water parts Water trencher rental Water supplies	51.14 26.35 63.70 101.80 9,631.00 54.16 103.53 300.00 445.00

Water Total

\$13,200.09

## **SEWER**

Iowa Finance Authority	Sewer loan payment	\$10,501.86
Windstream	Sewer telephone	92.46
Alliant Energy	Sewer electric bills	2,837.03
Richards Water Management	Sewer contract	1,875.00
Wapello Rural Water Assn.	Sewer/water usage	32.29
Linder Electric	Wastewater maintenance	1,131.00
Ottumwa Water Works	Sewer analysis	743.00
Farmers & Merchants Mutual	Security cameras	775.00
Royal Portable Toilets	Rental	185.76
South Ottumwa Savings Bank	Loan payment	4,415.23
State Chemical Solutions	Drain maintenance	153.00

Sewer Total \$18,326.40

### RECEIPTS

General Fund	\$30,022.87
Road Use Fund	\$ 6,054.74
Trust & Agency	\$ 1,495.89
Water Fund	\$11,589.91
Sewer Fund	\$30,339.00
Civic Center	\$ 4,746.34

Total \$84,248.75

Total in Savings, Reserves, etc. \$165,887.17

Mefford made a motion to pay all of the bills, with the exception of the one to J and S Electronic, until we have more information on the increase. Greiner seconded. Roll call – all ayes. Motion carried.

Renata Richards talked with the Council about the surveillance cameras at the Sewer Treatment Plant and the additional hauling from Roto Rooter. She suggested that each hauler that came through have their own security number to get through the gate. The Council asked her to check into the cost of a key pad that would do that. Mefford made a motion to have Ms. Richards review our contract with SEMCO Landfill for hauling to the Sewer Treatment Plant and see if it could be revised for Roto Rooter, by our Budget Workshop on Tuesday, January 21, 2020.

These wages were paid to City Employees in 2019. Ann Spilman, \$46,861.18; Jennifer Carriker, \$11,983.50; Joshua Stull, \$13,513.17; and Austin Crowe, 17,961.79.

These vacations, holidays & appointments were presented to the Council:

## **Vacations**

Ann Spilman

4 weeks, 1 personal day

**Austin Crowe** 

1 week, 1 personal day

## **Holidays**

Monday, January 20, 2020

Martin Luther King, Jr. Day

Monday, February 17, 2020

President's Day

Monday, May 25, 2020

Memorial Day

Friday, July 3, 2020

Independence Day

Monday, September 7, 2020

Labor Day

Wednesday, November 11, 2020

Veteran's Day

Thursday, November 26, 2020

Thanksgiving Day

Friday, November 27, 2020

Day after Thanksgiving

Thursday, December 24, 2020

**Christmas Eve** 

Friday, December 25, 2020

**Christmas Day** 

Friday, January 1, 2021

New Years' Day

# <u>Appointments</u>

Mayor Pro Tempore

Jeremy Greiner

Streets

Mike Mefford

Water/Sewer

Travis Bunnell

**Parks** 

Tamie Reynolds

Garbage

Tamie Reynolds

**Community Center** 

Kathryn Cernic

Civic Center

Kathryn Cernic

**Zoning Administrator** 

Bob Arendt, Jr.

Planking + Zoning lys

Howard Brink

Bunnell made a motion to approve the vacations, holidays and appointments for 2020. Cernic seconded. Roll call - all ayes.

Mefford introduced Resolution #1-2020, appointing South Ottumwa Savings Bank as the City's Official Depository for 2020, with a maximum of one million dollars. Greiner seconded. Roll call – all ayes. Motion carried.

Greiner made a motion to appoint the Sigourney News Review through Mid-America Publishing & Printing as the City's Official Newspaper for 2020. Reynolds seconded. Roll call – all ayes. Motion carried.

Greiner introduced Resolution #2-2020, providing for the financial support of the Area 15 Regional Planning Commission for an annual fee of \$374.36. Mefford seconded. Roll call - Nays: Cernic, Ayes: Greiner, Mefford, Bunnell and Reynolds.

The Council talked about having a soup supper and BINGO as a fundraiser for BBQ Days. They also talked about selling concessions at an upcoming kickboxing event to be held at the Civic Center on Saturday, March 14, 2020. They will get more information on this event and talk about it at the Budget Workshop later this month.

Austin Crow talked with the Council about repair to our sewer camera. The Council told him to contact Aries about possibly fixing the camera.

Tamie Reynolds had a resident ask her about the brick at the City Shop. At this time, the brick is not available.

Bunnell made a motion to adjourn at 9:51 p.m. Greiner seconded. Roll call – all ayes. Motion carried.

Signed:

Robert Crawford, Mayor

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Ann Spilman, City Clerk